

2004

SEPTEMBER

2004

* CIVIL SERVICE BENEFIT CUT-OFFS *

| SUNDAY | MONDAY | TUESDAY | WEDNESDAY | THURSDAY | FRIDAY | SATURDAY |
|--------|--|---------|---|---------------------------------|--|----------|
| | | | 1 245 | 2 246 | 3 247 | 4 248 |
| 5 249 | 6 250 HOLIDAY | 7 251 | 8 252 | 9 253 | 10 254 Cut-off for Dental, Vision and FlexElect forms to be received by SCO for a current month deduction and to retain a standard effective date of 10-01-04 for Flex Elect. Cut-off for Bond forms to be received by SCO for a current month deduction. 3:00pm Cut-off to key HBD-12's to ACES for a current month deduction and any retroactive adjustments. Cut-off to key PARs to reflect Vision changes into & out of R06 for a current month deduction. | 11 255 |
| 12 256 | 13 257 | 14 258 | 15 259 3:00pm Cut-off to key HBD-12 to ACES for a current month deduction (retroactive adjustments will process next month.) Cut-off for Miscellaneous Deduction forms (Parking, Long Term Disab., etc.) to be received by SCO for a current month deduction. | 16 260 | 17 261 Cut-off to key PARs to reflect new Vision & Basic Life, Dental changes between basic & enhanced and R05 CHPDIP updates for a current month deduction. | 18 262 |
| 19 263 | 20 264 Cut-off to key PARs to reflect correct R18 CoBen deductions for current month. | 21 265 | Cut-off to key PARs to reflect correct CoBen deductions (all except R18) for current month. | 23 267 MASTER PAYROLL | 24 268 | 25 269 |
| 26 270 | 27 271 | 28 272 | 29 273 | 30 274 NO CYCLE | | |